

ACO Boards of directors Meeting Wednesday September 13th 2017

Members Present:

Bello Mansour – *Chair of the board*
Brigitte Charbonneau – *Vice chair*
Jason Brophy – *Director*
Ahmed Habre – *Director*
Gord Asmus – *Director*
Solange kasongo – *Director*
Salim Wabwire – *Director*
Richard Hubley – *Director*
Basimise Kabemba – *Director*
Jean-Marie Vianney – *Aspiring board member*
Anupriya Sethi – *Aspiring board member*
Cory Wong – *Interim Executive Director*
Hamid S. Nessit – *Minute taker*
Regrets
Kevin Hall – *Board secretary*

18:25 – Welcome

Approval of the agenda. Motioned by Gord, 2nd by Brigitte. Passed all in favor.

18: 27 – Acceptance of resignation

- Jane Amrekha has resigned as of September 2nd. Motioned by Gord, 2nd by Brigitte. Passed all in favor. Resignation accepted.
- Bechir Hissein has resigned as of September 12th. Motioned by Richard, 2nd by Jason. 9 in favor and 1 abstention. Resignation accepted.

18:30 – Election of Board Member

Anupriya Sethi has worked as an intern with health Canada in human trafficking, feels dearly about the ACO mission and motivated by the grassroots members. Gord has acknowledged Anupriya's experience in policy. Brigitte motioned to appoint Anupriya, seconded by Salim. All in favor. Passed

Jean-Marie has been involved with the community since his arrival to the country, worked primarily with the media (e.g. CBC radio), a member of many boards and specially those regarding new immigrants. Appointment motioned by Jason, 2nd by Richard. All in favor. Passed.

18:41 Approval of outstanding minutes

Richard mentioned that he possess a soft copy of previous outstanding minutes. Also, the question of whether the members that weren't present to judge (motion to carry or reject) and carry the outstanding minutes, which are comprised of five sets. The topic and the process of dealing with the minutes will be reviewed next month.

18:45 Execs Report Bello

Jason, Ahmed Gord and Kevin were present. The big discussion was around hiring a consultant to deal with *the scenarios* that happened in order to weigh the legal and strategic side of things.

Meeting with the funders on September 12ⁿ – Happened earlier than anticipated but it went well. Gord has been appointed as an advisor. Signing officers, are Gord, Brigitte and Bello, Kevin and Jason. Two signatures are required minimum.

The reimbursement cheque wasn't deposited, but the case will be reviewed, especially on its legality.

18:56 Cory ED report

Discussed that none of the programs are interrupted: for example, a student from Algonquin will be present for 12 weeks providing massages to clients, annual LSB forum, thanksgiving holiday dinner (next month), complementary alternative medicine workshops which introduces different therapy to clients and it will start in October (5 workshops) and the Halloween party at the end of October.

18:59 Break

19:12 Formation and update of standing committee

Gord motioned to make Jason treasurer, 2nd Jean Marie. Passed all in favor.

Finance committee – Treasurer is the chair (Jason), Salim, Richard, Gord

Nominations committee – Brigitte is the chair, Jean-Marie (showed interest) Kevin Hatt is interested

Governance – Gord, Anupriya (chair), Ahmed (uncertain position until further notice – legalities), Brigitte (not on a permanent basis).Kevin Hatt is interested

19:38 Board Hours

Discussed the need to report the hours accumulated every month, therefore everything done regarding the board work needs to be cumulated. They could be emailed to the secretary or can be brought in.

19: 42 Board terms

Richard has 1 year left on his third term, Gord, Ahmed, Kevin and Basimise Jean Marieall have 1 year left, while Bello, Brigitte and Jason Anupriya Solange Salim have 2 years remaining.

19:45 Other business

Discussed cheque policy

Motioned by Jason to suspend the Executive Director from signing cheques and also suspend all policies regarding cheques until a new policy is drafted.

- A timeline for this need to be assigned: Gord suggested 30 days.

19:51 HR (In Camera)

Motion to go in camera at 7:51PM by Richard, 2nd by Gord

Motion: Create a contract for Cory as Acting ED, 1 month renewable, at \$55K/year. Ongoing pending the outcome of Board's investigation. Motioned by Gord, 2nd by Jason. Passed all in favor.

Motion: to seek legal advice regarding reinstatement of Khaled. Motioned by Gord. 2nd by Ahmed. All in favor except Richard (abstained).

Motion: to support staff decision on recommendation for how to deal with this participant behaviour complaint Motioned by Gord, 2nd by Salim. All in favor.

Motion: to explore options for a HR consultant for retreat. Motioned by Jason, 2nd by Brigitte.

Finished in-camera discussion at 8:58PM, motioned by Richard, 2nd by Gord.

21:00 out of camera

Discussed that a letter cancelling the previous meeting for the 20th needs to be sent and an email informing people of a "town hall" date instead with intentions of transparency and moving forward. Furthermore, A blur bio of the new board members needs to be available for the ACO clients.

Discussed that moneys for July 19th were given to Suzanne for deposit.

Lastly, a *participant* wants a written apology letter from Eno. That complaint will be forwarded to Cory.

21:29 Motion adjourn the meeting by Gord