

**AIDS Committee of Ottawa & CHEO
Part-Time Social Support Worker Contract
(Canada Summer Jobs Program - CSJ) DESCRIPTION**

Job Position: CHEO-ACO Social Support Student

Contact: Coordinator, Volunteer Services
Phone Number: 613-238-5014 (228) peter@aco-cso.ca

Objective:

- To help enhance CHEO's and ACO's youth programs using a peer-to-peer model

Job Responsibilities:

- To evaluate the ACO and CHEO's respective youth programs via discussion with participants on how these might be improved
- To help organize 1-2 peer-to-peer support and community based events
- Work to develop educational and social support materials for children and families affected by HIV

Required Qualities and Skills:

- Must be personable, non-judgmental, well organized, and respectful of confidentiality
- Must be able to work independently
- Knowledge of one of Canada's official languages, bilingualism is an asset

Time Commitment and Place:

- 8.5 hours per week, flexible scheduling
- 16 Week work placement
- ACO office (19 Main Street) and CHEO (401 Smyth Road)
- Hourly pay is \$14.00

Training and Orientation:

- HIV 101 & ACO orientation
- Canada Summer Jobs skill-set brochures "Are you in Danger?" and "Career Tool Fact Sheet"
- Ongoing supervision by members of the CHEO HIV team (psychologist, social worker, physician and nurse) and by (two) ACO support workers
- Skills development priorities for the work placement will be discussed at the beginning of the placement, following which a formal plan developed

Evaluation and Follow-up:

- CSJ post-work questionnaire (to be completed at the end of the job term)
- End of work placement questionnaire and debrief with CHEO/ACO

Skills to be Acquired:

- Developing a questionnaire to be used to interview peers; preparing a brief report from interviews
- Use of technology (for virtual meetings) and event organization
- Peer support techniques (skills like active listening, motivational interviewing, group facilitation)

How to Apply:

- Send a resume and cover-letter to peter@aco-cso.ca by October 30th, with the subject line [Part-Time Social Support Worker Contract]
- In your cover-letter please describe the importance of peer-to-peer work