

AIDS Committee of Ottawa Board of Directors Meeting Minutes: Wednesday, March 13, 2019

Present:

Khaled Salam, Bello Mansour, Jason Brophy, Brigitte Charbonneau, Vaughn Bauman, Agness Nalwamba, Edward Barbezat, Dare Abdullahi, Solange Kasongo

Regrets (r) / Absent (a): Jeff Potts (r), Ahmed Habré (r), Ali Sougou (r), Patrick Newton Bondo (a)

Bello called the meeting to order at 6:45 PM; **Quorum was met (8/12 board directors).**

1. Approval of agenda

MOVED by Vaughn and SECONDED by Edward that the agenda be approved, with the following amendment:

- Jason requested to add Executive Director's performance evaluation as item 6(a), Other Business.

Motion CARRIED.

2. Approval of Board meeting minutes, January 16, 2019

MOVED by Agness and SECONDED by Brigitte that the minutes of January 16, 2018 be approved, with a couple of small corrections.

Motion CARRIED.

3. Committee Reporting

a. Executive Committee

Bello and Khaled attended the OAN (Ontario AIDS Network) ED / Board Chairs meeting (details in ED's Report).

b. Finance Committee

Jason circulated the financial report as at January 31, 2019 and provided an overview. Khaled went through the current budget, discussed the previous deficit from last month's budget has come down with reduced expenditures during year end balancing out relative increased spending with ACO activities in December/January.

c. Nominations Committee

Brigitte indicated that there is nothing new to report at this time.

d. Policy Committee

Jeff was not present. No updates to report from other committee members.

4. Executive Director's Report

Khaled's report highlighted the following:

- Khaled & Bello attended ED/Board Chair Forum – this was very helpful to Khaled & Bello. Update from AIDS Bureau re: provincial health restructuring (Ontario Health), no clear impact yet known on AIDS Bureau at this point. HR discussions – HR Downloads introduced (resources for HR issues). New HR company called Pivotal available for HR advice to ASOs. Discussion of Truth & Reconciliation Report, how ASOs can implement recommendations. Discussion of #MeToo movement and implementation in ASOs that support a sex-positive environment. Health and Wellness discussions and best practice.
- ACO Staff decertified from their union as of mid-February. Good discussions thereafter regarding implications and alternatives to unionization.
- MOH Audit – mandated in November, came on site in January for 1 week for financial audit. Intended to return in early March for continuation of HR component of audit, but auditors needed to reschedule due to need to focus on pressing matters. They will return to us to rearrange another site visit in ~April and interviews with Board members to complete the audit. No formal feedback yet, only informal feedback to date.
- U=U update – Ottawa Medical Officer of Health (Dr. Vera Etches) had attended and spoken at the ACO event on World AIDS Day. Council of Medical Officers of Health of Ontario have endorsed U=U, official documentation pending in upcoming months. This means that public health units will be sharing/promoting this message in future. Khaled will meet with Dr. Etches to work out practical steps for local uptake of messaging.
- Programming updates – lots of successful events in past couple of months – Snow Blower, Black History Month, Voices For Women's Health Forum.
- Request from CPPN (Canadian Positive People's Network) to use ACO's mailing address as their official address for their network; this has been in place in past, felt to have no impact on ACO. Khaled requested this be officially approved.

MOVED by Brigitte, SECONDED by Edward. All board members approved – motion passed.

5. Other Business

a. Board ED Performance Evaluation

IN CAMERA 7:30-7:40PM

Board agreed on ED Performance Evaluation process, will attempt to have completed in the next month.

Next meeting(s):

- **Executive Committee**
Wednesday, April 17, 2019 at 5:00 PM.
- **ACO Board of Directors:**
Wednesday, April 17, 2019 (5:00 to 6:00 PM – dinner; 6:00 to 8:00 PM – Board meeting).

MOVED to adjourn (Jason) at 7:50 PM.