

AIDS Committee of Ottawa Board of Directors Meeting Minutes: Wednesday, August 8, 2018

Present:

Khaled Salam, Brigitte Charbonneau, Jason Brophy, Richard Hubley, Jeff Potts, Vaughn Bauman, Olabimpe Ololade, Anique Wallace

Regrets/Absent (a):

Bello Mansour, Ahmed Habré, Solange Kasongo (a), Edward Barbezat (a)

PRE-MEETING: “Walk-through” of the Annual Report

Board members were provided a “walk-through” of the ACO’s Annual Report prior to its printing/publication.

Brigitte called the meeting to order at 6:45 PM; **Quorum was NOT met.**

1. Approval of agenda

MOVED by Jason and SECONDED by Richard that the agenda be approved. **Motion CARRIES.**

2. Approval of Board meeting minutes (July 18, 2018)

DEFERRED.

3. Committee Reporting

a. Executive Committee

Khaled provided report on behalf of the Executive Committee. Of note:

- The recent complaint filed with the City of Ottawa was addressed by way of an official, written response (sent on July 19, 2018). City of Ottawa officials acknowledged receipt and confirmed that all expectations were satisfied, and the file is officially closed.
- Regarding the ongoing issue with a certain member, Khaled and Bello met with the ACO’s legal representative(s) to seek advice. Khaled reassured Board members that ACO staff are no longer concerned about their safety, and he confirmed that Ray is following up regarding security monitoring options.

b. Finance Committee

Recent focus was on completing the ACO’s annual audit. Ray will provide a fulsome mid-year financial report at the September meeting of the Board of Directors.

c. Nominations Committee

Brigitte confirmed that Kevin Hatt will attend the Annual Meeting of Members and will facilitate the Board elections process.

d. Policy Committee

Jeff reported that full and focused effort of the Policy Committee will be a priority after the Annual Meeting of Members. Ola and Anique agreed to join the Policy Committee.

e. AGM Planning Committee

Jeff provided a detailed update concerning final preparations for the Annual Meeting of Members: official notification to members was sent (prior to the legal deadline); official documents were provided and/or are ready for print publication; all venue-specific logistics are in order; the official program/agenda is complete.

4. Executive Director's Report

Khaled reflected on “very positive changes” that are evident internally, and he formally recognized with sincere thanks the work that Jeff and Jason have done on behalf of the Board of Directors. He also reported that:

- The Hope Beach Volleyball tournament went well and offered notable opportunity for the ACO to raise its community profile.
- All speakers are confirmed for the U=U Community Forum (August 25th) and the venue (the National Arts Centre) is confirmed. All Board members are encouraged to attend.
- Collaboration with Capital Pride is going well. The ACO will feature prominently at this year's Pride Parade (August 26th) with its U=U themed float near the front of the parade's line-up. All Board members are encouraged to attend.

5. Other Business - *none*

Jeff gathered board hours.

MOVED to adjourn (Richard) at 8:30 PM.