

AIDS Committee of Ottawa Board of Directors Meeting

February 14, 2018

Present: Jason Brophy, Gord Asmus, Khaled Salam, Richard Hubley, Brigitte Charbonneau, Bello Mansour, Ahmed Habre, Solange Kasongo, Jean-Marie Vianney

Regrets: Kevin Hall, Basimise Kabemba

Welcome and Call to Order (6:10)

Approval of Agenda

Amendments made to "Other Business"

- ED Salary
- Board resignations
- Report from nomination committee to be made by Gord

Richard moves to approve agenda; Jason seconded; all in favour. **Motion carries.**

Approval of Board Meeting Minutes (5 Sets – September 2017, October 2017, November 2017, December 2017, and January 2018)

Jason moved to to approve board meeting minutes following amendments which are to be made at the next Board of Directors Meeting; Gord seconded; all in favour, **Motion carries.**

Appointment of new Board Member

- Recommendation made to appoint Jeff Potts to Board

Gord moved to appoint Jeff to the Board; Brigitte seconded; all in favour. **Motion carries**

Exec Report Bello

- Letter sent to ACO board member re: Social media posts made by ACO member.
- Follow up from AIDS Bureau
 - February 23- written responses must be sent giving updates as per AIDS Bureau request.

Executive Director's Report Khaled

- **HR Updates:**
 - Rametou hired as new ACB Support Worker
 - Peer Engagement and Men's Outreach Position: both positions have been filled, announcement to be made at end of week.

- Funding updates: City of Ottawa Renewable Funding submission filed, City of Ottawa Sustainability Fund filed, ACO received City of Ottawa Property tax relief- \$10,454.
- AIDS Bureau has sent out program planning and proposed budget templates; (due March 15th)
- OAN skills building and development: Bello and Khaled attended conference focused on governance training
- U=U Community Forum
 - 10:00 am- 4:00 pm St. Paul's University Amphitheatre March 24th
 - Promotion to start Friday, February 16, 2018
 - Board to update membership on priorities since AGM and moving forward
- February 7 was Canadian ACB HIV Awareness Day; ACO hosted ACB Agency Fair
- Black History Month activities taking place both within and outside the Agency
- Snowblower to take place in March
- Interest in ACB Health Zone from area MP.

Report from Policy/ Governance Committee Gord

- No report this month

Report from Finance Committee Jason

- Jason met with Ray Hall (new ACO accountant) after starting to work with the ACO and having been oriented by Suzanne Roussoun (previous ACO accountant). Ray had no concerns concerning his new role as ACO accountant.
- Intention for Jason as Treasurer to start reviewing bank statement reconciliations with Ray on monthly basis
- Jason met w/ auditor Marc Brazeau. The meeting was productive, Marc was pleased with the new financial policies put in place. He agreed with a recommendation for salary increases across all positions.
- The ACO budget was presented to Board – no concerns raised.

Report from Nominations Committee Gord

- 4 interviews held to fill vacancies on Board
- 1 position on Board has been filled
- Letters to be sent to applicants to previous Board to pursue their possible interest in re-submitting their name for consideration.

Board Hours Gord

- Gord collects board hours from all present members for January, 2017

Other Business

- In camera discussion 7:47-7:57PM, Khaled stepped out for this discussion. No motions passed.

- **Gord moved to accept Kevin Hall's resignation from the Board; Jason seconded; all in favour. Motion carries.**
- **Gord moved to accept the nomination and appoint Olabimpe Ololade to the Board; Brigitte seconded; all in favour. Motion carries.**
- **Jason moved to accept Gord Asmus' resignation from the Board; Ahmed seconded; all in favour. Motion carries.**
- **Brigitte moved to accept the nomination and appoint Anique Wallace to the Board; Solange seconded; all in favour. Motion carries.**

Adjournment

Richard moved to adjourn; meeting adjourned at 8:28 PM.