# ACO Board Meeting Draft Minutes

# Oct. 11, 2017

**Present:** Bello, Brigitte, Jason, Kevin, Ahmed, Gord, Solange, Richard, Basimise, Jean-Marie, Anupriya, Cory

**Regrets:** Salim

6 pm: Meeting “Called to Order”

Motion to approve Agenda: Motioned by: Jason, 2nd by: Jean-Marie. All in favour. Carried

Approval of Sept. 13 Minutes as amended: Motion by: Ahmed. 2nd by: Jean-Marie. All in favour. Carried

Motion to Approve 5 sets of minutes from previous Board: Motion by: Kevin. 2nd by: Gord. Note: only one current Board Member (Richard) was present when these minutes were created. Therefore they will be approved with no more than grammatical and spelling changes. All in favour. Passed

Board Chair Report. The Executive did not meet this month Lana Inc has been retained as HR Specialist. Falconers Legal firm has been retained. Anthony Morgan will be speaking to us by phone shortly.

640 pm Motion to go in camera by: Gord. 2nd by: Jason

655 pm Motion to go out of camera by: Richard. 2nd by: Jason

Acting ED Report:

**Holiday dinner (Thanksgiving) -** 70ppl

**Massage clinic-** 12 weeks (Mid-September- mid December)

**Complementary Alternative Medicine Workshops-** 5 weeks (start in mid Oct)

**Knitting program (for red scarf):** weekly starting October 11

**Participants Satisfactory Survey**

To be approved at Board meeting October, to ensure participants receive services they are looking for and being received properly. Will be accessible in the Living Room along with ACO’s Violence Prevention Policy and Complaints Policy.

**Participant Satisfaction Survey**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**A. What services / programs you accessed:**

( ) Complementary Therapy ( ) Food Bank ( ) Laundry ( ) Lunch Program

( ) Open Drop In ( ) One on One Support ( ) Pet food Bank

( ) Socials and Support Groups ( ) Workshops/Trainings/Presentations

( ) Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**B. How would you rate your overall experience?**

( ) Great ( ) Good ( ) Ok ( ) Fair ( ) Poor

**C. What can be improved (please elaborate):**

**D. Is there concern you’d like to address or comments (please elaborate)?**

**E. If you want us to follow up with you, please leave your contact information:**

**World AIDS Day/ AIDS Awareness Week activities planning**

HIV 101 for Service providers – In partnership with OPH, PPO, SWCHC. OAHAS

Training date: Nov 29

Flag Raising Ceremony- Will start with securing the space this week. Many agencies want to partner with us, e.g. PHAC, ICAD.

ACB Health Zone- Anna working on programs. Cory to call committee meeting and find designer to create logo. Aiming to Launch the Monday after World AIDS day.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Board Sec Resignation:

Kevin Hall submitted his resignation from the position of Secretary due to conflict with work schedule. Note: This is not a resignation from the Board. Motion to accept resignation by: Gord. 2nd by: Jason All in favour. Carried

By Board vote Jean-Marie Vianney will assume the position of Secretary

805 pm Motion to Adjourn by: Anupriya

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Exec Committee Member) \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Date)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Exec Committee Member) \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Date)