



## MINUTES

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### February 10, 2016 Board Meeting

**Present:** Marc, Richard, Kevin (KRH), Gord, Mylan, Jean, Kevin (KAH), Kim, Melissa, Lauren, Jen, Khaled

**Guests:** Ralf

**Absent:** Giscar

*6:10pm – 7:50pm: Prior to the board meeting, Frank McGee of the AIDS Bureau provided a presentation by teleconference on the AIDS Bureau Strategy for Ontario, with time for questions and answers.*

#### **1. Welcome and Check In**

KRH welcomed everyone and called the meeting to order at 7:52pm

#### **2. Approval of the Agenda**

Khaled asked for timing of in camera items to be adjusted. Richard moved that the agenda be approved as amended and Gord seconded the motion. All in favour. CARRIED.

#### **3. Approval of January Minutes**

Minor edits were requested of the January minutes. Kevin (KAH) moved that the minutes be approved as amended. Mylan seconded the motion. All in favour. CARRIED.

#### **4. ED and Exec Report**

HR Updates: Rob Alexander is currently acting Executive Director at Bruce House. ACO has been supporting this process. To fill his position, ACO has hired someone on a part-time contract basis to coordinate SnowBlower.

Programing Updates: February is a busy month for programming at ACO. Last week there was a two-day workshop for service providers of ACB communities. On Sunday there was a Canadian ACB AIDS Awareness Day event at ACO. SnowBlower is kicking off on Monday with 11 diverse events. All details are available on social media.

Funding Proposals: ACO has been approved for Doors Open 2016 June 4 and 5, 2016. The City of Ottawa funding proposal has been submitted at the end of January. The AIDS Bureau Program plan is due February 15. A synopsis will be shared at the next board meeting.

**5. Nominations Committee Report**

Nothing to report.

**6. Finance Committee Report**

Kim provided an overview of the financial statements as of January 31, 2016. ACO is currently overspent on benefits significantly. ACO was also over budget for the 30<sup>th</sup> anniversary event. Kim will look into changing the format of the financial report so the key information is presented to the board. Currently there is nothing that speaks to an investment in fundraising. ACTION: Kim will prepare a draft in collaboration with Khaled and they will present to the board at the March meeting.

Kevin (KAH) moved that the financial statement be accepted as presented, Jean seconded the motion. All in favour. CARRIED.

**7. Bylaw/Policy Committee**

Nothing to report.

**8. Board Liaison Committee**

Nothing to report.

**9. Government Relations Subcommittee**

The Government Relations committee had an initial meeting this week. Lauren reported that the OAN holds an annual lobby day where ASOs meet with elected officials, however the committee's thoughts at this time are that ACO doesn't necessarily need the OAN to lead us as we have resources in house and are well situated for action in this area. The committee feels ACO could be more proactive in this area, and could use our new space to build up our neighborhood and community presence as well as taking the next step in reaching out to our elected officials. As a first step, Lauren is putting together a plan of who the targets should be (about 10 people), and who will be meeting with them. As a next step, the committee will look at sources of funding for smaller projects at all three levels of government (municipal, provincial and federal).

**10. Board Volunteer Hours**

Jen reported an adjusted number of board volunteer hours for November: 157.5. The board volunteer hours for January were 53.

**11. Other Business:**

**a. Board Workplan**

Kevin (KRH) reported that a draft work plan will need to be prepared to bring to the board at the March meeting, and will follow the fiscal year.

Melissa, Lauren, Kim, Richard, and Khaled have all volunteered to contribute to the workplan development. Khaled will e-mail the AIDS Bureau Program Plan to everyone once submitted to the AIDS Bureau.

**b. Collective Agreement Negotiations**

Khaled will be beginning collective agreement negotiations and has asked for volunteers from the board who would like to participate with him. Gord and KAH have offered to be a part of this. COPE 225 has reached out to Khaled to and provided dates in Feb, March and April.

**c. Canadian AIDS Society**

Khaled reported the Gary leCasse has been reaching out to Khaled to ask about membership status and dues. Khaled recommended to the board that we not renew our membership with CAS, for all reasons stated previously, while also noting to CAS that we are aware that the AGM and forum will be coming out in May with a new strategic plan and priorities. At that time we will make a long term decision.

**d. In Camera Discussion**

The board meeting went in camera at 8:32pm. The meeting came out of camera at 8:57pm.

**12. Adjournment**

Lauren motioned to adjourn the meeting at 9:00pm.