

Aids Committee of Ottawa

Board of Directors Meeting

Wed. April 10, 2013, 6 pm

ACO Boardroom

Minutes

Present: Gord Asmus, Kevin Hatt (KRH), Richard Hubley, Kevin Hall (KAH), Jean Chenier, Laura Conroy, Emily Field, Benjamin Segobaetso, Charles Anyali, Ashley Gaskell, Khaled Salam

Guest: Julie Cousineau

Regrets: Soyini Cornette, Maria Clara Arnone

Meeting chaired by: Gord Asmus

Minutes taken by: Julie Cousineau (Volunteer), Jean Chenier

Meeting began at 6:05 pm.

Approval of Agenda: Motion: KRH, Second: KAH, All in Favour, Carried.

Approval of Minutes (03-13-13): Motion: KAH, Second: Charles, All in favour, Carried.

Executive Committee Report: Gord announced the following dates of importance:

April 20, 2013, 8:30 am-4:00 pm. Board Development Day to be held at PTS.

May 11, 2013, 8:30 am-1:00 pm. Le Bras/ACO Board /Staff get together. To be held at Le Bras.

May 22, 2013, 6:00 pm. ACO Quarterly Members Meeting. To be held at The Living Room. This meeting is mandated by our By-laws. Due to the Boards increased efforts on continuous communication and availability to the Membership there is little, if any, new information to share at this time. Therefore this Quarterly Meeting will have a very relaxed atmosphere. There will not be an agenda. The Membership will be invited to drop in for casual conversations with Board Members. Of course, any questions to the Board will be responded to.

June 26, 2013, 6:00 pm. ACO Annual General Meeting (AGM). To be held at The Montgomery Legion, 330 Kent St. (corner of Maclaren). The meeting will take place on the second floor.

Acting ED's Report: See attached. Of note Khaled's report:

The estimated cost of unlimited prescription coverage (\$150. monthly) was incorrect. The actual cost is \$240. monthly.

Motion to approve actual cost: KAH, Second: Charles, All in favour, Carried.

Negotiations with landlord: Due to the unfavourable response from the Landlord it was decided that we need to form a ``Relocation Committee``. The purpose of this committee is to explore other locations for ACO in this area of the city. The members of this Committee are: Gord (Chair), Emily, Laura, KAH, Jean, Khaled, and Elysia (ACO`s Office Administrator).

Laura informed the Board that she will be unable to attend the next three Board Meetings (May, June, and July). She will however continue with any committee work she is involved in, her work on the Newsletter, as well as other Board functions.

Nominations Committee Report: KRH reminded everyone of the upcoming Board Training day to be held on April 20, 2013, at PTS. He went over the proposed agenda and asked for confirmation on attendance. Ashley informed us that she will not be in attendance. Gord will contact Soyini and Clara to check on their availability.

Finance Committee Report: Richard shared the ``Budget vs. Actual Expenses`` Report. Disappointment in the detail of the report was expressed. Khaled explained that this was due to it being fiscal year end and that it would not happen again. From what we could see things appeared to be in order.

Motion to accept the Finance Report: Emily, Second: Jean, All in Favour, Carried.

Bylaw-Policy Committee: No Report

Board Liason Committee: No Report

Board Hours: Gord reported that the total hours contributed by the Board in March 2013 was 169.5. Gord also stated that he was very proud to report that the total hours that the Board has contributed to ACO for the Fiscal year 2012-2013 was 1723 Hours. He noted that this is greater than the regularly scheduled hours of a fulltime staff position and that we all should be very proud of our contributions and hard work.

Motion to adjourn: KAH, Meeting adjourned 7:50 pm