

August 29, 2015 Board of Directors Meeting Minutes

Present: Gord, Kim, Giscar, Soyini, Khaled, Kevin (KAH), Kevin (KRH), Mylan, Richard, Marc, Lauren

Regrets: Jean, Jennifer

Guest: Ralf

Meeting called to order at 1:30pm by Marc

Motion to approve June minutes: KAH

Nomination's Committee Report:

KRH brought forward Kim's name and Giscar's name as new Directors

Motion to approve Kim and Giscar as new Directors: KRH, seconded by Soyini

The reserve list has been repopulated, held interviews last week, just need to check their references. There will be 4 people on the reserve list and Lynne has asked to be on the reserve for another year.

Executive Committee Report:

Nothing to report

Executive Director's Report:

HR Update: Preet Bhogal was replaced by Clive Carter as Men's Ethno Cultural Coordinator.

Summer Events/Outreach: Held a Pantless Pride Party at Babylon as well as a Saturday night event at the Living Room for the Trans community.

There were some issues leading up to the Pride parade but ACO's role went well, focused on ACOXXX.

Support Services: Held a "fun day" at Calypso Waterpark – great event for clients who would have otherwise not able to participate

ACOXXX: Gratitude dinners are complete – 4 dinners that hosted participants who were interviewed held between May and July.

The videos are currently being edited and the website will be online on the morning of September 19.

The current issue of Ottawa Magazine has the ACO timeline in a 2 page spread. Khaled was also interviewed by Xtra on August 28.

Value Village partnership: Called the 30/30/30 Campaign – 30 days of giving 30 lbs for ACO's 30th Anniversary. Donors need to mention ACO when dropping goods off in order to receive a 20 per cent off coupon.

Jodie Emery and Lisa Lowery have given celebrity endorsements. This initiative has been a great way to expand ACO's public profile and reach a larger population.

September 19 30th Anniversary event: The invite was rolled out on August 19th. Event will be at St. Elias on Riverside Drive and the deadline for tickets is September 10.

The event will run as follows:

- 3-4:30pm AGM
- 4:30-5pm Board Meeting
- 5-5:30pm Strategic Plan presentation
- 5:30pm Flower Ceremony
- 6:30-7:30pm Dinner
- 7:30pm Launch of ACOXXX

All three levels of government will be there to speak.

Barry Deprese will be present but would not like to speak.

Finance Committee Report:

Unknown exact expenses for repairs to 19 Main Street because it is usually covered by agreement with landlord.

Staff training as per individual work plans as approved by their manager.

The City of Ottawa gives quarterly payments. MAC gives one lump sum. MOHLTC gives monthly around \$41k/month. We have around \$200k in reserve, please consult audit that went out with Notice of AGM.

Bylaw/Policy Committee Report:

Nothing to report.

Board Liaison Committee Report:

Nothing to report, Jean not present.

30th Anniversary Committee Report:

Moved to book committee and Executive Director

Board Hours:

June – 225 hours, above average.

July – 94 hours

Board Matrix:

Tabled.

Board Work Plan:

This is a review of last year's work plan. A few items will carry over onto next year's work plan and a large chunk of work went towards the 30th anniversary project.

The Board work plan is separate from the Executive Director's plan – accomplishments should be noted if delegated and activities should indicate roles.

Major plans for 2016 include:

- Take time to develop Board work plan and follow strategic plan once launched
- At the October Board meeting, strike a committee to develop the work plan for the November meeting – Khaled would like to be part of this committee to see direction and emphasis on fundraising for next year.

The Board has done well in accomplishments since last year.

Action items:

- Putting MOHLTC disclosure policy in place by April 2016
- Position statement on criminalization and non-disclosure of HIV
- Supported supervision of Executive Director – evaluated and appraised by end of 2015

Other Business:

Committees: Wait until after AGM and strategic plan so we know who we have on Board

Next Board Meeting:

After September 19 AGM

Motion to adjourn: KAH