

AIDS Committee of Ottawa Board Meeting Minutes

Meeting held Nov 12, 2014 at 251 Bank St.

- Present:** Gord Asmus, Khaled Salam, Sabrina Fabien, Mylan Ly, Laura Conroy, Jean Chenier, Richard Hubley, Irving Rosas-Brugada, Charles Anyali, Kevin Hall
- Regrets:** Caroline Meguerditchian, Soyini Cornette

Welcome and Check In Meeting started at 6:00 p.m.

Approval of Agenda – consensus to approve agenda

Approval of Minutes – Motion to approve the minutes of October 15, 2014 as presented. Made by Richard and seconded by Kevin Hatt. All in favour. Carried.

Exec Report

- Report back on “Where Do We Go From Here” – Gord and Khaled attended a Community Event in Toronto.
- Update on Pride – Pride AGM was last week and Gord was the ACO Delegate.
- Board – re potential conflict for Snow Blower. Discussed held of a potential conflict of interested with a Board member either running for the Ms. Snowblower or Mr. Plow contests or judging it. Discussion held concluded – No conflict in running for one of the tittles but to show no conflicts no Board member can be selected as a Judge for the event.
- Talked about a succession plan for the AGM Elections.
- After board meeting next week we will go to see the progress of the new space.

ED’s Report

- Human Resources – Updated on staff on Leave – Medical.
- OCHART submission from April – September 2014 has been successfully completed. AIDS Bureau 6-month financial projection report was submitted in a timely fashion on October 15th.
- Talked about Drug Benefits Rates being increased. Khaled gave background on cost of the benefits program now we increased to the higher package. Cost has increased because of the claim increase it was noted during the next round of contract negotiations we may have to change to a shared benefit.
- ACO strategic planning - Strategic Planning Committee – will consist of Gord, Richard, Soyini from the Board, Khaled, Cory, Heather from the Management Team, waiting to hear which of the Union representatives will be announced from the Staff – Beth and May will be working with us from Adobe.
- Khaled and Gord will be representing ACO at the OAN members meeting at the end of November. During the OAN members meeting, Khaled and Gord

will be doing Queens Park Outreach with Ottawa-Orleans MPP, Marie-France Lalonde, and Ottawa South MPP, John Fraser. The objective of the outreach is to raise awareness around HIV/AIDS with provincial politicians during World AIDS Awareness Week.

- Talked to the Main Streeter is the quarterly community newspaper - is coming out with the next edition the end of November. Will have an article on ACO moving to area. Main message not part of the problem we are part of the solution.
- ACO will be getting involved with Doors Open – the open house program from the City.
- ACO Grand Opening will be January or February.
- Capital Ward City Councilor, David Chernushenko, will be meeting with Khaled at 19 Main Street on Nov. 21st. On the agenda is the tour of ACO's new home and discussion about ACO services and programs, demographics of the new neighbourhood and other mutual areas of concern and work. Talked for 45 minutes.
- Construction and Fit-up of new space will be completed by the last week of November. ACO will remain closed from Nov. 27th to Nov. 30th, during which time the physical move from 251 Bank Street to 19 Main Street will be completed. We fully expect to have our doors open on 19 Main Street, the morning of December 1st for World AIDS Day.
- Khaled will be attending a settlement conference meeting re: Agellan/Cushman Wakefield on Nov. 25th. ACO will be represented by legal counsel from Casa Saikley. We are hoping to have this legal matter resolved at the settlement conference and avoid going to trial.
- Khaled will be putting forward a request to the City of Ottawa to financially assist with the cost of moving to 19 Main Street.
- Khaled had phone meeting with Adobe Consulting re: ACO's upcoming strategic planning process. The first strategic planning committee meeting will take place via skype at the end of January. All relevant documents will be distributed to committee members prior to the first meeting. The in-person focus groups will take place in March along with an on-line survey for all stakeholders. There will also be a board/staff planning/visioning day. The plan is to have the entire process wrapped up by June, and the new 5-year strategic plan will be launched at the AGM in the fall of 2015.

Nominations Committee Report – no report.

Finance Committee Report – presented Financial Statements, noted that the book-keeper is coming in to check program to assist in the budget for a proposal.

Bylaw/Policy Committee Report – no report

Board Liaison Committee Report – no report

Committees

Executive: Gord A. Chairperson, Kevin Hatt Vice Chair, Caroline M. Secretary, Richard H. Treasurer

Nominations: Kevin Hatt Chair, Laura C., Mylan L., Soyini C., Jean C. Kevin Hall, Sabrina

Finance: Richard H. Chair, Mylan L., Soyini C., Kevin Hall, Jean C.

Policy: Richard H., chair, Charles A., Sabrina, Irving R.B., Bridgitte, Vaughan

Board Liaison: Jean C. Chair, Laura C.

Anniversary: Gord A. Chair, Mylan L., Richard H., Jean C., Sabrina

History: Gord A., Chair, Kevin Hatt, Irving R.B., Sabrina

Strategic Plan: Soyini, Richard, Gord, Khaled, Heather, Cory, Grant. Plus 2 people from Adobe Consulting.

Board Hours – Gord reported on total board hours over the last month

Other Business

- Noted after board meeting a site visit was done at the 19 Main Street office to see the progress of the construction.

Adjournment – at 8:00 p.m. by Richard