

**AIDS Committee of Ottawa Board of Directors Monthly Meeting**  
**July 27, 2013**  
**3:16 p.m. to 4:24 p.m.**

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**Present:** Gord Asmus, Kevin R. Hatt (KRH), Kevin A. Hall(KAH), Charles Anyalli, Jean Chenier, Khaled Salam, Richard Hubley, Laura Conroy, Luc Parisien, Mylan Ly and Soyini Cornette  
**Regrets:** Greg Whitelock  
**Absent:** Ashley Gaskell

**MINUTES**

**1. Approval of Agenda**

- Motion: Richard. Seconded: Jean. Passed.

**2. Approval of June 26<sup>th</sup> Minutes with changes**

- Motion: KAH. Seconded: Jean. In Favour: 6, Abstentions: 3, Passed.

**3. Executive Committee Report – Gord**

- Gord received letter from Kathleen's insurance company stating that she will return to work in December. Kathleen's last letter had previously stated that she will return to work September 15, 2013. Brock will respond to the letter from the Insurance Company.
- Our next Board meeting will be in September
- There is a free conference in Montreal in 2 weeks if anyone is interested in attending
- Reminder: we are meeting with Le Bras September 14, 2013 9:00 a.m. to noon.
- The AIDS Walk is that same evening

**4. Executive Director Report – Khaled**

- Joanne Lush from the AIDS Bureau will be coming to visit the agency and would like to meet with staff and board members
  - She will either be coming August 26/27 or September 4/5
  - She will send out her questions in advance
  - Will try and arrange the Board meeting in the evening so all can attend
  - Board members who will not be able to attend the meeting should complete the questionnaire and give it to Gord
- Have submitted updated reports to the AIDS Bureau regarding our programming and finances
- City of Ottawa funding proposals have been submitted for the next three years
- Nick V. our Gay Men's Health and Wellness Coordinator vacancy has been filled by Rob Alexander.
- We also have a few people returning from maternity leave within the coming months, Fred and Heather
- Pride is coming up on Sunday, August 25<sup>th</sup>. The theme is "under construction" and we encourage all board members to participate. There will be a brunch in the Living Room at 10 am and we will head out to the float at noon.
- We will have access to our new space on October 1, 2013
  - We will be moving throughout the month of October
  - The floor plan is being made

- Looking at the OT infrastructure and making changes
- GRADE A will take over our IT services starting August 15, 2013

**5. Nominations Committee Report – KRH**

- Board Retreat

**6. Finance Committee Report – Richard**

- Presentation of last year’s operational budget
- Khaled will have the 2013-2014 operating budget ready by the September Board meeting
- The April 2, 2013 – July 25, 2013 finances (budget vs. actual) were presented

**7. Bylaw/Policy Committee Report – Richard**

- Nothing to Report.

**8. Board Liaison Committee Report – Jean**

- Nothing to Report.

**9. AGM Debrief - Gord**

- AGM Minutes
  - Pg 1: need to add to #1”Corrum was met”
  - Change member’s name to “a member”
- We could have checked the IT setup before the start of the AGM to make sure everything was working
- The space worked very well and we should consider it for next year
  - The only issue was the parking
  - Khaled: there is parking in the building that may be purchased for some individuals

**10. Other Business**

- Board attendance and participation was discussed.

**11. Adjournment**

- Motion: KAH.

Date Approved: September 11, 2013

Signatures: \_\_\_\_\_ & \_\_\_\_\_