

Aids Committee of Ottawa Monthly Board Meeting

Meeting Minutes: October 24, 2012

Minutes recorded by: Christina Navarro

Time: 5:45 pm

Present: Gord Asmus, Kevin Hatt, Charles Anyali, Richard Hubley, Jean Chenier, Soyini Cornette, Khaled Salam (acting ED)

Regrets: Ashley Gaskell, Kevin Hall

Absent: Palwashah Khostwal

On leave: Anu Sharma

- **Approval of the Agenda**
 - o All in favour, carried

- **Minutes**
 - o Motion Jean, second Soyini. All in favour, approved as presented, carried

- **Executive Committee Report: Gord**
 - o Asked to have permission to publish a document on respect of staff and fellow members in the ACO newsletter . All in favour
 - o Update on Kathleen Cummings medical leave. She was asked to present a medical note with an end date from her doctor by the first week of November.
 - o Pay out Khaled the 509.75 accumulated overtime hours. Motion; Soyini, second Charles. All in favour, carried.

- **Acting ED`s Report**
 - o Khaled talked about the safety audit that will be done by METRAC. They will come in Nov. 22nd at 6 pm (board focus group) and this working group will take around 1 hour. On Nov. 23rd there will be an audit training, from 10 am to 12 pm, for board members, staff and volunteers. In the same day, from 1:30 to 3:30 pm, a walk around will take place.
 - o The recent decision made by the Supreme Court of Canada. Ryan Peck of Halco is interested in a training for the board, to better clarify the decision and its impacts. It is scheduled for Dec. 10th, 7 pm. It was agreed that the Dec. Board meeting will be rescheduled to Dec. 10th to accommodate this.
 - o Kevin Hatt suggested that ACO should send a thank you card to OPS, this was agreed on by all.
 - o Motion: Soyini, second: Charles. All in favour, carried

- **Finance Committee Report**
 - Financial report for Sep. 30 2012. Motion: Richard, second: Soyini. Accepted as presented. Carried
 - Budget will be approved next board meeting

- **Nomination Committee Report**
 - Kevin Hatt reported that they had received 12 applications of people interested in becoming a board member. Five names are being brought forward
 - Maria Clara Arnone Scimeca and Benjamin Segobaetso are the new member.
 - Other three names will be kept in a reserve list (Laura Conroy, Paul O`Reilly, and Emily Field)
 - Motion: Kevin, second: Jean. All in favour, carried. There is a condition of checking one additional references of Maria Clara.

- **Bylaw/Policy Committee Report**
 - AODA Policy. No questions or doubts.
 - Motion: Richard, second Jean. All in favour, carried
 - Khaled will send to the Safety Audit

 - Pet Policy
 - Motion: Richard, second: Charles. All in favour, carried as presented.

 - Harm Reduction Position Statement
 - Motion to approve as amended: Richard, second Soyini. All in favour, carried

- **Board Liaison Committee**

- **Board Hours**
 - Gord completed the hours chart and sent it to Leslie for her OCHART report

- **Other business**

Khaled mentioned the OAN meeting on Nov. 17th & 18th in Toronto. Gord and Soyini will attend it as well as the OAN Honour Roll Banquet.

- **Adjournment:** Motion Richard
- Adjourned at 7 pm.

