

AIDS Committee of Ottawa Board of Directors Monthly Meeting
January 8, 2014
6:00 p.m. to 8:05 p.m.

Present: Gord Asmus, Kevin R. Hatt (KRH), Kevin A. Hall(KAH), Jean Chenier, Khaled Salam, Richard Hubley, Caroline Meguerditchian, Laura Conroy, Greg Whitelock, and Soyini Cornette

Regrets: Charles Anyalli and Irving Rosas-Berugada

MINUTES

- 1. Welcome and Check-in**
- 2. Approval of Agenda**
 - Motion: Greg. Seconded: Laura. All in Favour. Passed.
- 3. Approval of November 13th Minutes**
 - Motion: KAH. Seconded: Caroline. All in Favour. Passed.
- 4. Executive Committee Report – Gord**
 - Nothing to Report
- 5. Executive Director Report - Khaled**
 - City of Ottawa Funding:
 - ACO is receiving a 1.5% cost of living increase from the City of Ottawa for 2014 for a total of \$75,510
 - This is contingent on the submission of the renewable community funding application which is due at the end of January
 - MAC AIDS Fund:
 - ACO has received the cheque from MAC AIDS in the amount of \$60,000 to fund our harm reduction program for this year.
 - It is a \$10,000 increase from last year, and with the additional funds, we will now be able to make the harm reduction worker position a full-time position
 - AIDS Bureau:
 - AIDS Bureau program plan and proposed budget submission for 2014-15 is due on February 15th
 - Manager Support Service Position:
 - Internal interviews are being conducted this week
 - Hiring process will take a few more days to complete
 - Announcement will be made the week of January 20th
 - Board in Camera 6:33 p.m. to 6:36 p.m.
 - OCHART KTE Day and OAN Ed/Board Chair Skills Building:
 - Khaled will be attending the OCHART KTE Day on January 16th and Khaled and Gord will be attending the OAN ED/Board Chair Skills Building January 17th and 18th
 - Legal Matter regarding Agellan:
 - Khaled spoke with ACO's legal counsel Anne Tardif earlier on this week
 - Anne has drafted up a letter to send to the legal counsel of Agellan

- The Board reviewed the letter and decided that it should be sent to the Legal Counsel of Agellan.
 - Leaky Roof Situation:
 - Khaled will look into alternative spaces to provide essential drop-in services for our participants if ACO has to remain closed in the future due to the leaks from the roof on the east side of the building.
 - Potential spaces that will be looked at are Bruce House, PTS, Under One Roof, The Legion, YMCA
 - Snow Day Policy:
 - Khaled recommended that the policy committee consider a snow day/inclement weather policy for ACO.
 - Meeting with David Snoddy:
 - ACO staff and board will have an informal meet and greet with David Snoddy on January 29th at 5pm here at the Living Room.
 - David is the Ottawa Police Services Director of Community Engagement/Diversity and Race Relations.
 - 420 O'Connor and 340 MacLaren:
 - Our agent from Avison/Young has informed us that we should be hearing back from the agent at 420 O'Connor before the end of the week with their final offer
 - Our agent received a counter offer to our initial offer to lease from 340 MacLaren. The counter offer is nowhere near our initial offer. Our agent will continue negotiating.
 - Snowblower
 - Planning for Snowblower is in full swing.
 - Taking place February 6th to 16th
 - Information is available at www.snowblower.ca
- 6. Nominations Committee Report – KRH**
- Will start the process for the Reserve Board Members
 - Kevin to get from Leslie a list of those who have submitted their applications
- 7. Finance Committee Report – Richard**
- Richard presented the financial report for the last three quarters
 - Khaled has submitted a Re-allocation Request to the AIDS Bureau for their approval to re-allocate our surplus funds
- 8. Bylaw/Policy Committee Report - Richard**
- Bylaw Committee members should be working on the Bylaw revisions based on the Transition Guide that was sent out
 - There will be a meeting held on Tuesday, January 14th to review and compile revisions
- 9. Board Liaison Committee Report - Jean**
- Nothing to Report
- 10. Board Hours - Soyini**
- Still need hours from Gord, Caroline, KRH, KAH and Greg.
 - Board hours for the month of December were 123.5.
- 11. Other Business - Gord**
- AGM:

- We will continue the practice of having the AGM in June
- We will book the audit for early May so that it can be included in the AGM mail out
- Motion: Motion for the AGM to be the last Wednesday in June every year. Motion: Jean. Seconded: Mylan. All in Favour. Passed.
- The next AGM will be Wednesday, June 25, 2014.
- Quarterly Meeting:
 - We will need to have two meetings between now and June
 - The next Quarterly Meeting will be Wednesday, February 5, 2014

12. Adjournment

- Motion: Jean.

Date Approved: February 12, 2013

Signatures: _____ & _____